

पॉलिसी अनुसूची/ Policy Schedule-GroupMedicclaim-Tailormade	
पॉलिसी संख्या / <b>Policy Number:</b> <b>251100502510000196</b>	व्यवसाय स्रोत/ <i>Business Source:</i> 251100
जारीकर्ता कार्यालय/ <b>Issuing Office</b> कार्यालय कोड/ <i>Office Code:</i> 251100 कार्यालय पता/ <i>Office Address:</i> MUMBAI LARGE CBO UNIT IInd Floor, National Insurance Building,, 14, Jamshedji Tata Road,,Churchgate - 400020. राज्य कोड/ <b>State Code:</b> 27 , Maharashtra जीएसटीएन/ <b>GSTIN:</b> 27AAACN9967E1Z3 संपर्क संख्या/ <i>Contact Number:</i> 22 22036054 मोबाइल संख्या / <i>Mobile Number:</i> 0	विक्रय चैनल विवरण/ <b>Sales Channel Details</b> कोड/ <i>Code:</i> 251100 नाम/ <i>Name:</i> Mumbai-1 Corporate Business Office (CBO) संपर्क संख्या/ <i>Contact Number:</i> 0 UIN No: NICHLGP14033V011314 <b>Customer Care Toll Free Number:1800 345 0330</b> <b>email:customer.support@nic.co.in</b> <b>9920501906</b>



ग्राहक का नाम /Customer Name: UCO BANK	ग्राहक आईडी /Customer ID: 9702528213	पैन /PAN: *****1B
पता/ Address: 10, BIPLABI TRAILOKYA MAHARAJA ROAD, UCO BANK, SARANI, KOLKATA, शहर/City: KOLKATA, जिला/District: KOLKATA, राज्य/State: WEST BENGAL, पिन/PIN: 700001. सेल/Cell: *****30	आधार /AADHAR: फोन /Phone: *****30 ई-मेल /E-Mail: *****im@ucobank.co.in	

पॉलिसी: 01/11/2025 के 00:00 से 31/10/2026 की मध्य रात्रि तक प्रभावी / <b>Policy Effective from 00:00 hours, on 01/11/2025 to midnight of 31/10/2026</b>			
प्रीमियम/ Premium	₹28,18,57,672.00	कवर नोट संख्या और तिथि / Cover Note Number and Date	लागू नहीं /NA
Less:Digital Discount	₹ 0.00		
Total Premium	₹ 28,18,57,672.00		
सीजीएसटी/CGST	₹ 0.01	प्रस्ताव संख्या और तिथि/ Proposal Number and Date	8800251119708140 दिनांक/Dt. 19/11/2025
एसजीएसटी/यूटीजीएसटी / SGST/UTGST	₹ 0.01		
आईजीएसटी/IGST	₹ 0.00		
कम:जीएसटी टीडीएस / Less:GST_TDS	₹ 0.00		
वसूली योग्य योग्य स्टाम्प ड्यूटी /Recoverable Stamp Duty	₹ 0.00	रसीद संख्या और तिथि/ Receipt Number and Date	251100812510002351 दिनांक/Dt. 30/10/2025
कुल राशि / <b>Total Amount</b>	₹ 28,18,57,672.00	पिछली पॉलिसी संख्या और समाप्ति तिथि / Previous Policy Number and Expiry Date	लागू नहीं /NA
(रूपए/Rupees Twenty Eight Crore Eighteen Lakh Fifty Seven Thousand Six Hundred Seventy Two केवल/Only.)			
Co- बीमा विवरण/ Insurance Details:	एनआईसी/NIC 77.50%,OIC - CBO2 - Mumbai - 590000 12.50%,NIA - Mumbai - 120400 10.00%.		
*सरकारी सन्धिडी Government Subsidy:	₹ 0.00		

\* उपक्रम/प्रमाण पत्र संख्या (फॉर्म A-1)के अनुसार छूट प्राप्त सेज युनिट,सर्विस टैक्स SEZ Unit, Service Tax exempted as per Undertaking/Certificate No.(Form A-1):1

#### LocationAddress:

1)Kolkata,,Kolkata,Kolkata,West Bengal,700064.

Number of families:7988 Number of Lives covered: 14035

SL. No	Coverage	Coverage Description	Sum Insured
1	Standard Cover	IBA RETIREE BASE POLICY	₹ 3,66,03,50,000.00
	अधिक/ <b>Excess:</b> --.		
	Additional Information: NA		

**TPA Details:** HEALTH ASSIST INSURANCE TPA PRIVATE LIMITED - MUMBAI, 307, 3RD FLOOR, KSHITIJ BUILDING, AZAD NAGAR, ANDHERI WEST, MUMBAI - 400053 Contact No : 22 - 26610508 Email : mumbai@safewaytpa.in.

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<b>Clauses</b>	<b>As per Annexure I</b>



**FINANCIER DETAILS**

<p>टिप्पणियां/ <b>Remarks:</b> RETIREES BASE POLICY</p> <p>1) Family Definition: Retired Employee + Spouse only or Widow/ Widower + Mentally/ Physically challenged dependent child.</p> <p>2) Definition of Physically and Mentally Challenged/ Disabled dependent family member will be strictly as per The Right of Persons with Disabilities Act, 2016 and The Mental Healthcare Act, 2017 and subsequent modifications / additions to the list in the Act. Disability for the purpose of insurance coverage means a person with not less than 40% of a specified disability as per the Act, where specified disability has not been defined in measurable terms and includes an Insured Person with disability where specified disability has not been defined in measurable terms, as Certified by the Medical Board appointed by the Government for certifying Disability.</p> <p>3) Sum Insured for Group Health Insurance on Family Floater basis: Officers (Upto scale V): Rs. 5,25,000/- per Family Officers (Scale VI and above): Rs. 5,25,000/- or Rs. 7,00,000/- per Family Clerical/Award Staff: Rs. 3,00,000/- or Rs. 4,00,000/- per Family</p> <p>4) Data: As per annexure attached.</p> <p>5) Room Charges: Rs. 5,000/- per Day.</p> <p>6) ICU Charges: Rs. 7,500/- per Day.</p> <p>7) The upper limit for Cataract treatment (including lens and pre&amp;post hospitalisation) shall be Rs. 40,000/- per eye.</p> <p>8) Expenses on oral chemotherapy for treatment of cancer shall be payable with or without hospitalization.</p> <p>9) No expenses related to domiciliary treatment shall be covered.</p> <p>10) No corporate buffer is available.</p> <p>11) Critical illness benefit cover is not available in the retiree policy.</p> <p>12) Disclaimer Clause "This policy is without GST in compliance to the interim order of the Hon'ble High Court of Kerala in WP(C) No(s).- 38178/2025, 38316/2025, 38436/2025, 38552/2025, 38670/2025, 38757/2025 and 36636/2025 . This is subject to the final judgment. GST , if allowed , shall be recovered from the insured."</p>
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जिसकी गवाही में **17/December/2025** को उपरोक्त उल्लिखित कार्यालय पते पर अधोहस्ताक्षरी को विधिवत अधिकृत किया जा रहा है उसके हाथ निर्धारित किए जाएं। यह अनुसूची, संलग्न पॉलिसी, खण्ड, पृष्ठांकन और पॉलिसी शब्दों, जो कंपनी वेबसाइट <https://nationalinsurance.nic.co.in> पर उपलब्ध है, को एक अनुबंध के रूप में एक साथ पढ़ा जाए तथा कोई भी शब्द या अभिव्यक्ति जिसके लिए यह विशिष्ट अर्थ पॉलिसी या अनुसूची के किसी भी हिस्से में संलग्न किया गया हो, एक ही अर्थ वहन करेगा चाहे जहाँ भी उल्लिखित हो। यह आश्वासन दिया जाता है कि प्रीमियम चेक की अस्वीकृति के मामले में, यह दस्तावेज स्वतः आरंभ से ही निरस्त मानी जाएगी । **IN WITNESS WHEREOF, the undersigned being duly authorized hereunto set his/ her hand at the office address mentioned above, this 17/December/2025. This schedule, the attached policy, the clauses, the endorsements and policy wordings as available in the website <https://nationalinsurance.nic.co.in> shall be read together as one contract and any word or expression to which the specific meaning has been attached in any part of this policy or of the schedule shall bear the same meaning wherever it may appear. It is warranted that **IN CASE OF DISHONOUR OF THE PREMIUM CHEQUE, THIS DOCUMENT STANDS AUTOMATICALLY CANCELLED 'AB-INITIO'****

इंश्योरेंसइंडियालिमिटेड ओम्बड्समैन का विवरण/Ombudsman Details: Office of the Insurance Ombudsman, IIIrd Floor, Jeevan Seva Annexe S.V.Road, Santacruz West Mumbai-400 054.  
Tel.:022-69038800/ 022-69038833  
Email: bimalokpal.mumbai@cioins.co.in.

स्टॉप ड्यूटी  
Stamp  
Duty:  
(₹ 1.00)

कृते नेशनल इन्श्योरेंस कंपनी लिमिटेड/  
**For and on behalf of National  
Insurance Company Limited**  
अधिकृत हस्ताक्षरकर्ता/ **Authorized Signatory**

## टैक्स इनवॉयस/TAX INVOICE

इनवॉयस क्र.सं./Invoice Serial No: 30154H5CE0000196

इनवॉयस तिथि/Invoice Date: 17/12/2025

## आपूर्तिकर्ता का विवरण/Details of Supplier:

नेशनल इन्श्योरेंस कंपनी लिमिटेड/National Insurance Company Limited.,  
MUMBAI LARGE CBO UNIT II nd Floor, National Insurance Building,,14, Jamshedji Tata Road,,Churchgate - 400020  
राज्य/State : 27 , Maharashtra  
जीएसटीआएन नंबर/  
GSTIN No : 27AAACN9967E1Z3

## प्राप्तकर्ता का विवरण/Details Of Receiver : UCO BANK

पता/Address : 10, BIPLABI TRAILOKYA MAHARAJA ROAD, UCO BANK, SARANI, KOLKATA  
शहर/City : KOLKATA,  
जिला/District: KOLKATA,  
राज्य/State: WEST BENGAL,  
पिन/PIN: 700001.

आपूर्ति का स्थान/Place Of  
Supply State : West Bengal  
राज्य कोड/State Code : 19  
जीएसटीआईएन नंबर/GSTIN No : 19AAACU3561B4ZI  
यूआयएन नं./UIN No : NA

सैक कोड/SAC Code	सेवा का विवरण/Description of Service	कुल/Total(₹)	छूट/Discount	टैक्स योग्य/मूल्य/Taxable Value(₹)	सीजीएसटी की राशि/CGST		एसजीएसटी/यूटीजीएसटी/SGST/UTGST		आईजीएसटी/IGST		Kerala Flood Cess
					दर/Rate	राशि/Amount(₹)	दर/Rate	राशि/Amount(₹)	दर/Rate	राशि/Amount(₹)	राशि/Amount(₹)
997133	Accident and health insurance services	28,18,57,672	0%	28,18,57,672	0%	0	0%	0	0%	0	0
<b>TOTAL</b>		28,18,57,672		28,18,57,672		0		0		0	0

कुल इनवॉयस मूल्य (अंकों में )Total Invoice Value (In figures) : ₹ 28,18,57,672

कुल इनवॉयस मूल्य (शब्दों में)Total Invoice Value (In words) : रूपए/Rupees Twenty Eight Crore Eighteen Lakh Fifty Seven Thousand Six Hundred Seventy Two केवल /Only.

रिवर्स चार्ज के अधीन टैक्स की राशि/ Amount of Tax Subject to Reverse Charge : No

## E.&amp;.O.E

कृते नेशनल इन्श्योरेंस कंपनी लिमिटेड/  
For and on behalf of National Insurance Company Limited

अधिकृत हस्ताक्षरकर्ता/ Authorized Signatory



# IBA Group Medclaim Retiree Policy for Bank Officers / Award Staff

For Year 2025-26

## Customer Information Sheet

**This document provides key information about your policy. You are also advised to go through your policy document.**

S No.	TITLE	DESCRIPTION (Please refer to applicable Policy Clause Number in next column)	Policy Clause No.
1.	Name of Insurance Product/Policy	IBA RETIREES BASE WITHOUT DOMICILIARY POLICY	
2.	Policy number		
3.	Type of Insurance Product/ Policy	Indemnity Basis	
4.	Sum Insured	5.25L/7L - OFFICERS SCALE VI AND ABOVE 5.25L - OFFICERS UPTO SCALE V 3L/4L - AWARD STAFF	
5.	Policy Coverage	<b>Expenses in respect of:</b> <ul style="list-style-type: none"> <li>a. In-Patient Care (Allopathy and AYUSH Treatment) or Day Care Treatment (listed day care procedures-Clause 3.3), Organ Donor's Medical Expenses</li> <li>b. Pre-Hospitalization (30 days) and Post Hospitalization (90 days) expenses</li> <li>c. Psychiatric disease</li> <li>d. Oral chemotherapy</li> </ul>	1.3.1  1.3.2  3.7 3.17
6.	Exclusion	<b>Exclusions:</b> <ul style="list-style-type: none"> <li>a. Investigation &amp; Evaluation</li> <li>b. Rest Cure, Rehabilitation and Respite Care</li> <li>c. Change-of-Gender Treatments</li> <li>d. Stay in Hospital which is not Medically Necessary</li> <li>e. Self-Inflicted Injury</li> <li>f. Birth control, Sterility and Infertility</li> <li>g. Refractive Error</li> <li>h. Unproven Treatments</li> <li>i. Drug/Alcohol Abuse</li> <li>j. Non-Prescription Drug</li> <li>k. Home Visit Charges</li> <li>l. Breach of Law</li> <li>m. War &amp; Radioactivity</li> <li>n. Circumcision, Vaccination or Inoculation, Cosmetic treatment, Plastic surgery.</li> <li>o. Cost of spectacles and contact lenses, hearing aids, other than Intra-Ocular Lenses and Cochlear Implant.</li> <li>p. Dental treatment or surgery of any kind which are done in a dental clinic and those that are cosmetic in nature.</li> <li>q. Convalescence, rest cure, obesity treatment and its complications including morbid obesity, Venereal disease and use of intoxication drugs/alcohol.</li> <li>r. All expenses arising out of any condition directly or indirectly caused to or associated with Human T Cell</li> </ul>	4.1 4.2 4.3 4.4 4.5 4.6 4.7 4.8 4.9 4.10 4.11 4.12 4.13 4.14 4.15 4.16 4.17 4.18

		<p>Lymphotropic Virus Type III (HTLB – III) or Lymphadenopathy Associated Virus (LAV) or the Mutants Derivative or Variation Deficiency Syndrome or any syndrome of a similar kind commonly referred to as AIDS.</p> <p>s. Charges incurred at hospital/nursing home primarily for diagnosis x ray or laboratory examinations or other diagnostic studies not consistent with diagnosis and treatment of positive existence of any ailment, sickness or injury for which confinement is required at a Hospital/Nursing Home unless recommended by the attending doctor</p> <p>t. Expenses on vitamins and tonics unless forming part of treatment for injury or diseases as certified the attending physician.</p> <p>u. Items of personal comfort</p> <p>v. Critical illness benefit cover.</p> <p>w. Expenses on purchase of medicine/implants not supported by bills/receipts/cash memos with valid GST No. of the issuer of such bills/receipts/cash memos.</p> <p>x. Domiciliary Treatment</p> <p>y. Treatment (consultations, investigations, hospitalisation, etc.) taken outside the geographical limits of India.</p>	<p>4.19</p> <p>4.20</p> <p>4.21</p> <p>4.22</p> <p>4.23</p> <p>4.24</p> <p>6.6</p>						
7.	<b>Waiting period</b>	Pre-existing diseases are covered under the scheme from day one.	3.5						
8.	<b>Financial limits of coverage</b> <b>i. Sub-limit (It is a pre-defined limit and the insurance company will not pay any amount in excess of this limit).</b>	<p>Coverage shall be subject to the following Sub Limits:</p> <p>1) Room and Associated Charges</p> <p>a) Room - Max Rs. 5,000/- Per day</p> <p>b) ICU - Max Rs. 7,500/- Per day</p> <p>2) Ambulance Charges – Max Rs. 2,500/- per trip, if medically advised and Max Rs. 750/- per trip for Taxi and Auto on hospitalisation, if indicated.</p> <p>3) Cataract Surgery (Including Lens and Pre &amp; Post Hospitalisation) – Max Rs. 40,000/- per Eye.</p>	<p>3.4</p> <p>3.16</p>						
9.	<b>Claims / Claims Procedure</b>	<p><b>For Cashless Service</b></p> <p><b>i. Notification of claim to be provided as per table below.</b></p> <table border="1"> <thead> <tr> <th><b>Notification of claim for Cashless facility</b></th> <th><b>TPA must be informed:</b></th> </tr> </thead> <tbody> <tr> <td>In the event of planned hospitalization</td> <td>At least 72 hours prior to the insured person's admission to network provider/PPN</td> </tr> <tr> <td>In the event of emergency hospitalization</td> <td>Within 24 hours of the insured person's admission to network provider/PPN</td> </tr> </tbody> </table> <p><b>ii. Treatment may be taken in a network provider/non-network provider and is subject to pre-authorization by the TPA.</b></p>	<b>Notification of claim for Cashless facility</b>	<b>TPA must be informed:</b>	In the event of planned hospitalization	At least 72 hours prior to the insured person's admission to network provider/PPN	In the event of emergency hospitalization	Within 24 hours of the insured person's admission to network provider/PPN	<p>5.A</p> <p>5.B</p>
<b>Notification of claim for Cashless facility</b>	<b>TPA must be informed:</b>								
In the event of planned hospitalization	At least 72 hours prior to the insured person's admission to network provider/PPN								
In the event of emergency hospitalization	Within 24 hours of the insured person's admission to network provider/PPN								

- Updated list of network provider is available on website of the Company and the TPA mentioned in the schedule.
- iii. Cashless request form available with the network provider/PPN and TPA shall be completed and sent to the TPA for authorization.
  - iv. The TPA upon getting cashless request form and related medical information from the insured person/ network provider shall issue pre-authorization letter to the hospital after verification.
  - v. At the time of discharge, the insured person has to verify and sign the discharge papers, pay for non-medical and inadmissible expenses.
  - vi. The TPA reserves the right to deny pre-authorization in case the insured person is unable to provide the relevant medical details.
  - vii. In case of denial of cashless access, the insured person may obtain the treatment as per treating doctor's advice and submit the claim documents to the TPA for processing.

**For Reimbursement of Claim**

**i. Notification of claim to be provided as per table below.**

<b>Notification of claim for Reimbursement</b>	<b>Company/TPA must be informed:</b>
In the event of planned hospitalization	At least 48 hours prior to the insured person's admission to hospital
In the event of emergency hospitalization	Within 48 hours of the insured person's admission to hospital

5.A

- ii. For reimbursement of claims the insured person may submit the necessary documents to TPA (if claim is processed by TPA)/Company (if claim is processed by the Company) within the prescribed time limit.

5.C

**iii. Time limit for submission of documents**

<b>Type of claim</b>	<b>Time limit for submission of documents to Company/TPA</b>
Reimbursement of hospitalisation, pre hospitalisation expenses	Within 30 days of date of discharge from hospital
Reimbursement of post hospitalisation expenses	Within 30 days from completion of post hospitalisation treatment

5.D.2

- iv. On receipt of the final document(s) and investigation report (if required), the Company shall within a period of twenty-four days offer a settlement of the claim to the insured.
- v. Upon the acceptance of an offer of settlement by the insured, the payment of the amount of claim shall be made within seven days from the date of acceptance of the offer by the Company.

5.G

5.G

		vi. If the Company, for any reasons, rejects a claim, it shall communicate to the insured in writing within a period of thirty days from the receipt of the document(s) and investigation report (if required).	5.H
10.	<b>Policy Servicing</b>	<u>Post:</u> National Insurance Co. Ltd., Mumbai Large Corporate Business Office, National Insurance Building, 2nd Floor, 14, J. Tata Road, Churchgate, Mumbai-400 020.	
11.	<b>Grievances/Complaints</b>	In case of any grievance the insured person may contact the company through- <u>Website:</u> <a href="https://nationalinsurance.nic.co.in/en/grievance">https://nationalinsurance.nic.co.in/en/grievance</a> <u>Toll free:</u> 1800 345 0330 <u>E-mail:</u> <a href="mailto:customer.relations@nic.co.in">customer.relations@nic.co.in</a> <u>Email ID for Senior Citizens:</u> <a href="mailto:health.srcitizens@nic.co.in">health.srcitizens@nic.co.in</a> <u>Post:</u> CRM Dept., National Insurance Co. Ltd., Premises No. 18-0374, Plot no. CBD-81, New Town, Kolkata - 700156 IRDAI Grievance Redressal Mechanism <u>E-mail:</u> <a href="https://bimabharosa.irdai.gov.in/">https://bimabharosa.irdai.gov.in/</a> Insurance Ombudsman – As per Annexure attached to Policy.	6.17
12.	<b>Migration</b>	The insured person will have the option to migrate the policy to other health insurance products/plans offered by the company by applying for migration of the policy at least 30 days before the policy renewal date as per IRDAI guidelines on Migration. If such person is presently covered and has been continuously covered without any lapses under IBA health insurance, the insured person will get the accrued continuity benefits in waiting periods as per IRDAI guidelines on migration.	6.19

### Legal Disclaimer

The information above must be read in conjunction with the policy document. In case of any conflict between the CIS and the policy document, the terms and conditions mentioned in the policy document shall prevail.

### Declaration by the Policy Holder:

I have read the above and confirm having noted the details.

Place:

Date:

(Signature of the Policyholder)

Insurance is the Subject matter of Solicitation

## Part – II

### 1. RECITAL CLAUSE

1.1 Whereas the Proposer designated in the Schedule hereto has by a proposal together with declaration, which shall be the basis of this Contract and is deemed to be incorporated herein, has applied to National Insurance Company Ltd. (hereinafter called the Company), for the insurance hereinafter set forth, in respect of person(s) named in the Schedule hereto (hereinafter called the Insured Persons) and has paid the premium as consideration for such insurance.

### 1.2 OPERATIVE CLAUSE

The Company undertakes that if during the Policy Period stated in the Schedule, any Insured Person(s) shall suffer any illness or disease (hereinafter called Illness) or sustain any bodily injury due to an Accident (hereinafter called Injury), requiring Hospitalisation of such Insured Person(s), for In-Patient Care at any hospital/nursing home (hereinafter called Hospital) or for Day Care Treatment at any Day Care Centre, following the Medical Advice of a duly qualified Medical Practitioner, the Company shall indemnify the Hospital or the Insured, Reasonable and Customary Charges incurred for Medically Necessary Treatment towards the Coverage mentioned herein.

Provided further that, the amount payable under the Policy in respect of all such claims during the Policy Period shall be subject to the coverage, terms, exclusions, conditions, definitions and sub limits contained herein as well as shown in the Table of Benefits, and shall not exceed the Sum Insured of the Insured Person as mentioned in the Schedule.

### 1.3 BASIC COVER:

1.3.1 In the event of any claim becoming admissible under this scheme, the company will pay to the Hospital/Nursing Home or Insured Person the amount of such expenses as would fall under different heads mentioned below and as are reasonably and medically necessary incurred thereof by or on behalf of such insured person but not exceeding the Sum Insured in aggregate mentioned in the Schedule hereto.

- A) Room and boarding expenses as provided by the Hospital/Nursing Home not exceeding per day limit as mentioned in the Schedule or the actual amount whichever is less.
- B) Intensive care Unit (ICU) expenses not exceeding per day limit as mentioned in the Schedule or actual amount whichever is less.
- C) Surgeon, team of surgeons, Assistant surgeon, Anesthetist, Medical Practitioner Consultants, Specialists Fees.
- D) Nursing Charges, Service Charges, IV Administration Charges, Nebulization Charges, RMO Charges, Aesthetic, Oxygen, Blood, Operation Theatre Charges, surgical appliances, OT Consumables, Medicines & Drugs, Dialysis, Chemotherapy, Radiotherapy, Cost of Artificial Limbs, Cost of Prosthetic devices implanted during surgical procedure like pacemaker, Defibrillator Ventilator, Orthopedic implants, Cochlear Implant, any other implant, Intra-Ocular Lenses, infra cardiac valve replacements, vascular stents, any other valve replacement, Laboratory/Diagnostic tests, X-ray CT Scan, MRI, any other scan and such similar expenses that are medically necessary, or incurred during hospitalization as per the advice of the attending doctor.
- E) Hospitalization expenses (excluding cost of organ) incurred on donor in respect of organ transplant to the insured.



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**1.3.2 Pre-Hospitalization and Post- Hospitalization Expenses** – Medical Expenses relevant to the same condition for which the hospitalization is required incurred during the period up to 30 days prior to hospitalization and during the period up to 90 days after the discharge from the hospital. These expenses are admissible only if the primary hospitalization claim is admissible under the policy.

## 2. Definitions:

**(These are only Standard Definitions. For coverages and exclusions, kindly refer to the relevant clauses)**

**2.1 Accident**-An accident is a sudden, unforeseen, and involuntary event caused by external, visible and violent means.

**2.2 ALTERNATIVE TREATMENTS**- Alternative treatments are forms of treatment other than treatment “Allopathic” or “Modern medicine” and includes Ayurveda, Unani, Siddha, Naturopathy and Homeopathy in the Indian context.

**2.3 ANY ONE ILLNESS** will be deemed to mean continuous period of illness and it includes relapse within 45 days from the date of last consultation with the Hospital/Nursing Home where treatment has been taken.

**2.4 CANCELLATION** defines the terms on which the policy contract can be terminated either by the insurer or the insured person by giving sufficient notice to other which is not lower than a period of fifteen days.

**2.5 CASHLESS FACILITY** means a facility extended by the insurer to the insured where the payment of the costs of treatment undergone by the insured in accordance with the policy terms and conditions, are directly made to the network provider by the insurer to the extent pre – authorization approved.

**2.6 CONGENITAL ANOMALY** refers to a condition(s) which is present since birth and which is abnormal with reference to form, structure or position.

**1. Internal Congenital Anomaly**

Which is not in the visible and accessible parts of the body.

**2. External Congenital Anomaly**

Which is in the visible and accessible parts of the body.

**2.7 CONDITION PRECEDENT** shall mean a policy term or condition upon which the Insurer's liability under the policy is conditional.

**2.8 CONTINUOUS COVERAGE** means uninterrupted coverage of the insured person under our Individual Health Insurance Policies or Family Floater policy from the time the coverage incepted under the policy, provided a break in the insurance period not exceeding thirty days being grace period shall not be reckoned as an interruption in coverage for the purposes of this clause. In case of change in Sum Insured during such uninterrupted coverage, the lowest sum insured would be reckoned for determining continuous coverage. However, the benefit of Continuous Coverage getting carried over from other policies will not be available for HIV/AIDS coverage.



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**2.9 DAY CARE CENTRE** means any institution established for day care treatment of illness and /or injuries or a medical set – up within a hospital and which has been registered with the local authorities, wherever applicable, and is under the supervision of a registered and qualified medical practitioner AND must comply with all minimum criteria as under:

- Has qualified nursing staff under its employment.
- Has qualified Medical practitioner(s) in charge
- Has a fully equipped operation theatre of its own where surgical procedures are carried out.
- Maintains daily records of patients and will make these accessible to the Insurance Company's authorized personnel.

**2.10 DAY CARE TREATMENT**-Day Care Treatment means the medical treatment and / or surgical procedure which is –

- Undertaken under General or Local Anesthesia in a hospital/day care Centre in less than 24 hours because of technological advancement and
- Which would have otherwise required a hospitalization of more than 24 hours. Treatment normally taken on an outpatient basis is not included in the scope of this definition.

**2.11 DEDUCTIBLE** is a cost sharing requirement under a Health Insurance Policy that provides that the Insurer will not be liable for a specified rupee amount in case of Indemnity policies and for a specified number of days/hours in case of hospital cash policies which will apply before any benefits are payable by the insurer. A deductible does not reduce the sum insured.

**2.12 DENTAL TREATMENT** means a treatment related to teeth or structures supporting teeth including examinations, fillings (where appropriate), crowns, extractions and surgery.

**2.13 DISCLOSURE TO INFORMATION NORM:**

The policy shall be void and all premium paid thereon shall be forfeited to the Company in the event of misrepresentation, mis-description or non-disclosure of any material fact.

**2.14 EMERGENCY CARE** means management for a severe illness or injury which results in symptoms which occur suddenly and unexpectedly and requires immediate care by a medical practitioner to prevent death or serious long term impairment of the insured person's health.

**2.15 EMERGENCY DENTAL TREATMENT** means the services or supplies provided by a Licensed dentist, Hospital or other provider that are medically and immediately necessary to treat dental problems resulting from injury. However, this definition shall not include any treatment taken for a pre-existing condition.

**2.16 EMERGENCY MEDICAL TREATMENT** means the services or supplies provided by a Physician, Hospital or Licensed provider that are medically necessary to treat any illness or other covered condition that is acute (onset is sudden and unexpected), considered life threatening and one which if left untreated, could deteriorate resulting in serious and irreparable harm.

The term "Hospital / Nursing Home" shall be relaxed wherever the treatment has to be provided in case of emergency under exceptional case or in an accident situation (Refer Clause 2.18 Hospital/Nursing Home).



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**2.17 GRACE PERIOD** means the specified period of time immediately following the premium due date during which a payment can be made to renew or continue a policy in force without loss of continuity benefits such as waiting periods and coverage of pre – existing diseases. Coverage is not available for the period for which no premium is received.

**2.18 HOSPITAL/NURSING HOME** means any institution established for in -patient care and day care treatment of illness and/or injuries and which has been registered as a Hospital with the local authorities under the Clinical establishments (Registration and Regulation) Act, 2010 or under the enactments specified under the Schedule of Section 56(1) of the said Act OR complies with all minimum criteria as under

- Has qualified nursing staff under its employment round the clock.
- Has at least 10 in-patient beds in towns having a population of less than 10 Lacs and at least 15 inpatient beds in all other places.
- Has a qualified medical Practitioner(s) in charge round the clock.
- Has a fully equipped Operation Theatre of its own where surgical procedures are carried out.
- Maintains daily records of patients and makes these accessible to the insurance company's authorized personnel.

The term 'Hospital/Nursing Home' shall not include an establishment which is a place of rest, a place for the aged, a place for drug-addicts or place for alcoholics, a hotel or a similar place.

For Ayurveda, Unani, Siddha, Naturopathy and Homeopathy treatment, hospitalisation expenses are admissible only when the treatment has been undergone in a hospital as defined in clause 3.2 below.

### 2.19 HOSPITALISATION

Means admission in a Hospital/Nursing Home for a minimum period of 24 In-patient care consecutive "Inpatient care" hours except for the specified day care procedures/treatments, where such admission could be for a period of less than 24 consecutive hours.

For the list of these specified day care procedures/treatments, please see 3.3.

Note: Procedures/treatments usually done in outpatient department are not payable under the policy even if admitted/converted as an in-patient in the hospital for more than 24 hours.

**2.20 ID CARD** means the identity card issued to the insured person by the TPA to avail cashless facility in network provider.

**2.21 ILLNESS** means a sickness or a disease or pathological condition leading to the impairment of normal physiological function which manifests itself during the policy period and requires medical treatment.

**(a) Acute Condition** - Acute condition is a disease, illness or injury that is likely to respond quickly to treatment which aims to return the person to his or her state of health immediately before suffering the disease/illness/injury which leads to full recovery

**(b) Chronic Condition** - A chronic Condition is defined as a disease, illness, or injury that has one or more of the following characteristics:



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- It needs ongoing or long term monitoring through consultations, examinations, check-ups, and/or tests.
- It needs ongoing or long term control or relief of symptoms.
- It requires rehabilitation for the patient or for the patient to be specially trained to cope with it.
- It continues indefinitely.
- It recurs or is likely to recur.

**2.22 INJURY** means accidental physical bodily harm excluding illness or disease solely and directly caused by external, violent and visible and evident means which is verified and certified by a Medical Practitioner.

**2.23 IN-PATIENT CARE** means treatment for which the insured person has to stay in a hospital for more than 24 hours for a covered event.

**2.24 INSURED PERSON** means the retired employee of the bank and each of the other family members who are covered under this policy as shown in the Schedule.

Definition of Physically and Mentally Challenged/ Disabled dependent family member will be strictly as per The Right of Persons with Disabilities Act, 2016 and The Mental Healthcare Act, 2017 and subsequent modifications / additions to the list in the Act. Disability for the purpose of insurance coverage means a person with not less than 40% of a specified disability as per the Act, where specified disability has not been defined in measurable terms and includes an Insured Person with disability where specified disability has not been defined in measurable terms, as Certified by the Medical Board appointed by the Government for certifying Disability.

**2.25 INTENSIVE CARE UNIT** means an identified section, ward or wing of a hospital which is under the constant supervision of a dedicated Medical Practitioner(s), and which is specially equipped for the continuous monitoring and treatment of patients who are in a critical condition, or require life support facilities and where the level of care and supervision is considerably more sophisticated and intensive than in the ordinary and other wards.

**2.26 INTENSIVE CARE (ICU) CHARGES** means the amount charged by a Hospital towards ICU expenses which shall include the expenses for ICU bed, general medical support services provided to any ICU patient including monitoring devices, critical care nursing and intensivist charges.

**2.27 MEDICAL ADVICE** means any consultation or advice from a Medical Practitioner including the issue of any prescription or repeat prescription.

**2.28 MEDICAL EXPENSES** means those expenses that an insured person has necessarily and actually incurred for medical treatment on account of illness or Accident on the advice of a Medical Practitioner, as long as these are no more than would have been payable if the Insured Person had not been insured and no more than other hospitals or doctors in the same locality would have charged for the same medical treatment.

**2.29 MEDICALLY NECESSARY TREATMENT** is defined as any treatment, tests, medication, or stay in hospital or part of a stay in a hospital which

- Is required for the medical management of the illness or injury suffered by the insured;



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- Must not exceed the level of care necessary to provide safe, adequate and appropriate medical care in scope, duration or intensity;
- Must have been prescribed by a Medical Practitioner;
- Must conform to the professional standards widely accepted in international medical practice or by the medical community in India.

**2.30 MEDICAL PRACTITIONER:** A Medical Practitioner is a person who holds a valid registration from the Medical Council of any State of India or Medical Council of India or Council for Indian medicine or for Homeopathy set up by the Government of India or a State Government and is thereby entitled to practice medicine within its jurisdiction, and is acting within the scope and jurisdiction of license.

The term Medical Practitioner would include Physician, Specialist and Surgeon. The registered Medical Practitioner should not be the insured or any member of his family including parents and in-laws.

**2.31 NETWORK PROVIDER** means the hospital/nursing home or health care providers enlisted by an insurer or by a TPA and insurer together to provide medical services to an insured on payment by a cashless facility. The list of Network Hospitals is maintained by and available with the TPA and the same is subject to amendment from time to time.

**PPN-PREFERRED PROVIDER NETWORK** means a network of hospitals which have agreed to a cashless packaged pricing for specified planned procedures for the insured person. Updated list of network provider/PPN is available on website of the company (<https://nationalinsurance.nic.co.in/key-links/our-networks/ppn-hospitals>) and website of the TPA mentioned in the schedule and is subject to amendment from time to time.

**2.32 NEW BORN BABY:** A new born baby means a baby born during the Policy Period aged between one day and 90 days, both days inclusive.

**2.33 NON -NETWORK HOSPITALS** means any hospital, day care centre or other provider that is not part of the network.

**2.34 NOTIFICATION OF CLAIM** is the process of notifying a claim to the insurer or TPA within specified timelines through any of the recognized modes of communication.

**2.35 OPD (Out-patient) TREATMENT** means the one in which the insured visits a clinic/hospital or associated facility like a consultation room for diagnosis and treatment based on the advice of a Medical Practitioner. The Insured is not admitted as a day care or in -patient.

**2.36 PERIOD OF INSURANCE** means the period for which this policy is taken and is in force as specified in the Schedule.

**2.37 PORTABILITY** means transfer by an Individual Health Insurance Policyholder (including family cover) of the credit gained for pre-existing conditions and time bound exclusions if he/she chooses to switch from one insurer to another.

**2.38 PRE-EXISTING DISEASE** means any condition, ailment or injury or related condition(s) for which insured person had signs or symptoms, and/or were diagnosed, and/or received medical advice/treatment within 48 months prior to the first policy issued by the insurer. Any complication arising from pre-existing disease shall be considered as a part of the pre-existing disease.



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**2.39 PRE-HOSPITALISATION MEDICAL EXPENSES**

Relevant medical expenses incurred immediately 30 days before the Insured person is hospitalized provided that

- Such medical expenses are incurred for the same condition for which the Insured Person's Hospitalisation was required; and
- The In-patient Hospitalisation claim for such Hospitalisation is admissible by us.

**2.40 POST HOSPITALISATION MEDICAL EXPENSES**

Relevant medical expenses incurred immediately 90 days after the insured person is discharged from the hospital provided that:

- Such Medical expenses are incurred for the same condition for which the Insured Person's Hospitalisation was required; and
- The In-patient Hospitalisation claim for such Hospitalisation is admissible by us.

**2.41 PSYCHIATRIC DISORDER** means clinically significant Psychological or behavioral syndrome that causes significant distress, disability or loss of freedom (and which is not merely a socially deviant behavior or an expected response to a stressful life event) as certified by a Medical Practitioner specialized in the field of Psychiatry after physical examination of the insured person in respect of whom a claim is lodged.

**2.42 PSYCHOSOMATIC DISORDER** means one or more psychological or behavioral problems that adversely and significantly affect the course and outcome of general medical condition or that significantly increase a person's risk of an adverse outcome as certified by a Medical Practitioner specialized in the field of Psychiatry after Physical examination of the insured person in respect of whom a claim is lodged.

**2.43 QUALIFIED NURSE** means a person who holds a valid registration from the Nursing Council of India or the Nursing Council of any State in India.

**2.44 REASONABLE AND CUSTOMARY CHARGES**

Reasonable and Customary charges mean the charges for services or supplies, which are the standard charges for the specific provider and consistent with the prevailing charges in the geographical area for identical or similar services, taking into account the nature of illness/injury involved.

**2.45 RENEWAL** defines the terms on which the contract of insurance can be renewed on mutual consent with a provision of grace period for treating the renewal continuous for the purpose of all waiting periods.

**2.46 ROOM RENT** shall mean the amount charged by a hospital for the Occupancy of a bed on per day (24 hours) basis and shall include associated medical expenses.

**2.47 SUM INSURED** is the maximum amount of coverage under this policy opted for all insured persons shown in the schedule.

**2.48 SURGERY OR SURGICAL PROCEDURE** means manual and /or operative procedure(s) required for treatment of an illness or injury, correction of deformities and defects, diagnosis and cure of diseases, relief of suffering or prolongation of life, performed in a Hospital or Day Care Centre by a Medical Practitioner.

**2.49 THIRD PARTY ADMINISTRATOR (TPA)** means any person who is registered under the IRDAI (Third Party Administrators-Health Services) Regulations 2016 notified by the Authority, and is engaged for a fee or remuneration by an insurance company, for the purposes of providing health services as defined in those.



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**2.50 UNPROVEN/EXPERIMENTAL TREATMENT** means any treatment including drug experimental therapy which is not based on established medical practice in India.

**2.51 WE/OUR/US/COMPANY** means **NATIONAL INSURANCE COMPANY LIMITED**

**3. ADDITIONAL COVERAGES:**

**3.1. Domiciliary Hospitalisation** means medical treatment for a period exceeding 3 days for such an illness/disease/injury which in the normal course would require care and treatment at a hospital but is actually taken while confined at home under any of the following circumstances:

- A) The condition of the patient is such that he/she is not a condition to be removed to a hospital  
or
- B) The patient takes treatment at home on account of non-availability of room in a hospital.

**3.2. Alternative Treatment-** Subject to the condition that the hospitalisation expenses are admissible only when the treatment has been undergone in:

- a) Central or State Government AYUSH Hospital; or
- b) Teaching hospital attached to AYUSH College recognized by the Central Government/Central Council of Indian Medicine/Central Council for Homeopathy; or
- c) AYUSH Hospital, standalone or co-located with in-patient healthcare facility of any recognized system of medicine, registered with the local authorities, wherever applicable, and is under the supervision of a qualified registered AYUSH Medical Practitioner and must comply with all the following criterion:

- i. Having at least 5 in-patient beds;
- ii. Having qualified AYUSH Medical Practitioner in charge round the clock;
- iii. Having dedicated AYUSH therapy sections as required and/or has equipped operation theatre where surgical procedures are to be carried out;
- iv. Maintaining daily records of the patients and making them accessible to the insurance company's authorized representative.

**Company's Liability for all claims admitted in respect of any/ill insured person/s during the period of insurance shall not exceed the Sum Insured stated in the schedule.**



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- 3.3. Expenses on Hospitalization for minimum period of a day are admissible. However, this time limit is not applied to specific treatments, such as

1	Adenoidectomy	21	Haemo dialysis
2	Appendectomy	22	Fissurectomy/Fistulectomy
3	Ascitic/Pleural tapping	23	Mastoidectomy
4	Auroplasty not Cosmetic in nature	24	Hydrocele Surgeries
5	Coronary/Renal Angiography	25	Hysterectomy
6	Coronary angioplasty	26	Inguinal/ventral/umbilical/femoral hernia surgeries
7	Dental Surgery	27	Parenteral Chemotherapy
8	D&C	28	Polypectomy
9	Excision of cyst/granuloma/lump/tumor	29	Septoplasty
10	Eye Surgery	30	Piles/Fistula Surgeries
11	Fracture including hairline fracture/dislocation	31	Prostate surgeries
12	Radiotherapy	32	Sinusitis surgeries
13	Chemotherapy	33	Tonsillectomy
14	Lithotripsy	34	Liver aspiration
15	Incision and drainage of abscess	35	Sclerotherapy
16	Varicocelelectomy	36	Varicose Vein Ligation
17	Wound Suturing	37	All scopes along with biopsies
18	FESS	38	Lumbar Puncture
19	Operations/Micro Surgical operations on the nose, mouth, middle ear/internal ear, tongue, face, tonsils & adenoids, salivary ducts, breast, skin & subcutaneous tissues, digestive tract, female/male sexual organs.	39	Treatment for Age related Macular Degeneration (ARMD) and Intra Vitreal injections for eye disorders other than ARMD also.
20	Approved targeted therapies for treatment of Cancer in day care and on standalone basis. (Immunotherapy – Monoclonal Antibody Cancer treatment on standalone basis).	40	Hormonal therapy for cancer and Immunotherapy for non-cancer

This condition will also apply in case of stay in hospital of less than a day provided –

- A) The treatment is undertaken under General or Local Anesthesia in a hospital/day care Centre in less than a day because of technological advancement and
- B) Which would have otherwise required hospitalisation of more than a day



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**3.4. AMBULANCE CHARGES**

Ambulance charges are payable up to Rs. 2500 per trip to hospital and/or transfer to another hospital or transfer from hospital to home if medically advised. Taxi and Auto expenses in actual maximum up to Rs. 750 per hospitalisation.

Ambulance charges actually incurred on transfer from one centre to another centre due to non-availability to medical service/medical complication shall be payable in full.

**3.5. PRE EXISTING DISEASES/AILMENTS**

Pre-existing diseases are covered under the scheme from day one.

**3.6. CONGENITAL ANOMALIES**

Expenses for treatment of congenital internal/external diseases, defects anomalies are covered under the policy

**3.7. PSYCHIATRIC DISEASES**

Expenses for treatment of psychiatric and psychosomatic diseases will be payable with or without hospitalisation up to the sum insured.

**3.8. ADVANCED MEDICAL TREATMENT**

New advanced medical procedures approved by the appropriate authority eg. Laser surgery, stem cell therapy for treatment of a disease is payable on hospitalisation/day care surgery.

Robotic surgery shall be considered in cases where the medical condition of the patient warrants such treatment, which needs to be certified by the treating doctor/surgeon.

**3.9. Treatments taken for accidents can be payable even on OPD basis in a hospital up to Sum Insured****3.10. TAXES AND OTHER CHARGES**

All Taxes, Surcharges, Service charges, Registration charges, Admission Charges, Nursing, and Administration charges to be payable.

Charges for diapers and sanitary pads are payable if necessary as part of treatment. Charges for hiring a nurse/attendant during hospitalisation will be payable only in case of recommendation from treating doctor in case ICU/CCU, Neo natal nursing care or any other case where the patient is critical and requiring special care.

**3.11. Treatment for Genetic disorder and stem cell therapy is covered under the scheme.****3.12. Treatment for Age related Macular Degeneration (ARMD), treatment such as Rotational Field Quantum Magnetic Resonance (RFQMR), Enhanced External Counter Pulsation (EECP) and related treatments are covered under the scheme. Treatment for all neurological/macular degenerative disorders shall be covered under the scheme.****3.13. Rental charges for external and / or durable medical equipment used for diagnosis and / or treatment including CPAP, CAPD, Bi-PAP, Infusion pump and related equipment will be covered under the scheme. However, purchase of the above equipment to be subsequently used at home in exceptional cases on medical advice shall be covered.**

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- 3.14.** Ambulatory devices i.e walker, crutches, belts, collars, caps, splints, braces, stockings, elastocrepe bandages, external orthopaedic pads, sub cutaneous insulin pump, Diabetic foot wear, Glucometer (including glucose test strips)/Nebulizer/prosthetic device/Thermometer, alpha/water bed and similar items will be covered under the scheme.
- 3.15. PHYSIOTHERAPY CHARGES:** Physiotherapy charges shall be covered for the period specified by the medical practitioner even if taken at home.
- 3.16. CATARACT:** The upper limit for Cataract treatment shall be Rs. 40,000/- per eye.
- 3.17. ORAL CHEMOTHERAPY**  
Expenses on oral chemotherapy for treatment of cancer shall be payable with or without hospitalization.
- All claims admitted in respect of any/all insured person/s during the period of insurance shall not exceed the sum insured stated in the schedule.

**4. EXCLUSIONS:**

The company shall not be liable to make any payment under the policy in respect of any expenses whatsoever incurred by the insured person in connection with or in respect of:

**4.1. Investigation & Evaluation**

- Expenses related to any admission primarily for diagnostics and evaluation purposes only are excluded.
- Any diagnostic expenses which are not related or not incidental to the current diagnosis and treatment are excluded.

**4.2. Rest Cure, Rehabilitation and Respite Care**

Expenses related to any admission primarily for enforced bed rest and not for receiving treatment. This also includes:

- Custodial care either at home or in a nursing facility for personal care such as help with activities of daily living such as bathing, dressing, moving around either by skilled nurses or assistant or non-skilled persons.
- Any services for people who are terminally ill to address physical, social, emotional and spiritual needs.

**4.3. Change-of-Gender Treatments**

Expenses related to any treatment, including surgical management, to change characteristics of the body to those of the opposite sex.

**4.4. Stay in Hospital which is not Medically Necessary.****4.5. Self-Inflicted Injury**

Treatment for intentional self-inflicted injury, attempted suicide.



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**4.6. Birth control, Sterility and Infertility**

Expenses related to sterility and infertility. This includes:

- i. Any type of sterilization
- ii. Assisted Reproduction services including artificial insemination and advanced reproductive technologies such as IVF, ZIFT, GIFT, ICSI
- iii. Gestational Surrogacy
- iv. Reversal of sterilization

**4.7. Refractive Error**

Expenses related to the treatment for correction of eye sight due to refractive error less than 7.5 dioptries.

**4.8. Unproven Treatments**

Expenses related to any unproven treatment, services and supplies for or in connection with any treatment. Unproven treatments are treatments, procedures or supplies that lack significant medical documentation to support their effectiveness.

**4.9. Drug/Alcohol Abuse**

Treatment for, Alcoholism, drug or substance abuse or any addictive condition and consequences thereof

**4.10. Non Prescription Drug**

Drugs not supported by a prescription, private nursing charges, referral fee to family physician, outstation doctor/surgeon/consultants' fees and similar expenses (as listed in respective Annexure-I).

**4.11. Home Visit Charges**

Home visit charges during Pre and Post Hospitalisation of doctor, aya, attendant and nurse.

**4.12. Breach of Law**

Expenses for treatment directly arising from or consequent upon any Insured Person committing or attempting to commit a breach of law with criminal intent.

**4.13. Injury/disease directly or indirectly caused by or attributable to war, invasion, Act of Foreign Enemy, War like operations (whether war be declared or not); Nuclear radiation/weapon/materials.**

**4.14.**

- a. Circumcision unless necessary for treatment of a disease not excluded hereunder or as may be necessitated due to an accident.
- b. Vaccination or Inoculation.
- c. Change of life or cosmetic or aesthetic treatment of any description is not covered.
- d. Plastic surgery other than as may be necessitated due to an accident or as part of any illness.



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- 4.15. Cost of spectacles and contact lenses, hearing aids, other than Intra-Ocular Lenses and Cochlear Implant.
- 4.16. Dental treatment or surgery of any kind which are done in a dental clinic and those that are cosmetic in nature.
- 4.17. Convalescence, rest cure, obesity treatment and its complications including morbid obesity, Venereal disease and use of intoxication drugs/alcohol.
- 4.18. All expenses arising out of any condition directly or indirectly caused to or associated with Human T Cell Lymphotropic Virus Type III (HTLB – III) or Lymphadenopathy Associated Virus (LAV) or the Mutants Derivative or Variation Deficiency Syndrome or any syndrome of a similar kind commonly referred to as AIDS.
- 4.19. Charges incurred at hospital/nursing home primarily for diagnosis x ray or laboratory examinations or other diagnostic studies not consistent with diagnosis and treatment of positive existence of any ailment, sickness or injury for which confinement is required at a Hospital/Nursing Home unless recommended by the attending doctor.
- 4.20. Expenses on vitamins and tonics unless forming part of treatment for injury or diseases as certified by the attending physician.
- 4.21. All non-medical expenses including convenience items for personal comfort such as charges for telephone, television, barber or beauty devices, diet charges, baby food, cosmetics, tissue paper, diapers, sanitary pads, toiletry items and similar incidental expenses unless and otherwise necessitated during the course of treatment.
- 4.22. Critical illness benefit cover.
- 4.23. Expenses on purchase of medicine/implants not supported by bills/receipts/cash memos with valid GST No. of the issuer of such bills/receipts/cash memos.
- 4.24. Domiciliary treatment: Any expenses incurred on domiciliary treatment.

## 5. Claims Procedure

### A. Claims Administration and Process

It shall be the condition precedent to admission of our Liability under this policy that the terms and conditions of making payment of premium on full or in time insofar as they relate to anything to be done or complied with by you or any Insured Person, are fulfilled including complying with the following in relation to claims ;

1. On the occurrence or discovery of any illness or injury that may give rise to a claim under this policy, the claims procedure set out below shall be followed.
2. The treatment should be taken as per the advice, directions and guidance of the treating medical practitioner. Any failure to follow such advice, directions and guidance will prejudice the claim.



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- The insured person must submit to medical examination by our medical practitioner in case requested by us and at our cost, as often as we consider reasonable and necessary and we/our representatives must be permitted to inspect the medical and hospitalisation records pertaining to the insured person's treatment and to investigate the circumstances pertaining to the claim.
- We and our representatives must be given all reasonable cooperation in investigating the claim in order to assess our liability and quantum in respect of the claim.

#### Notification of Claim

Upon the happening of any event which may give rise to any claim under this policy, the insured or insured's representative shall notify the TPA in writing by letter, email, fax providing all relevant information relating to claim including plan of treatment, policy number etc. within prescribed time limit.

<i>Notification of Claim in case of Cashless facility</i>	<i>TPA must be informed:</i>
<i>In the event of planned hospitalisation</i>	<i>At least 72 hours prior to the insured person's admission to network provider/ PPN hospital</i>
<i>In the event of emergency hospitalisation</i>	<i>Within 24 hours of the insured person's admission to network provider/PPN hospital.</i>

<i>Notification of Claim in case of Reimbursement</i>	<i>TPA must be informed:</i>
<i>In the event of planned hospitalisation</i>	<i>At least 48 hours prior to the insured person's admission to network provider/non network/ PPN hospital</i>
<i>In the event of emergency hospitalisation</i>	<i>Within 48 hours of the insured person's admission to network provider/ non network /PPN hospital.</i>

#### B. Procedure for cashless claims

- Cashless facility for treatment shall be available to insured in network hospitals only.
- Treatment may be taken in a network provider/ PPN and is subject to pre authorization by the TPA. Booklet containing list of network providers/ PPN hospitals shall be provided by the TPA. Updated list of network provider/ PPN is available on website of the company (<https://nationalinsurance.nic.co.in/key-links/our-networks/ppn-hospitals>) and the TPA mentioned in the schedule
- Call the TPA's toll free phone number provided on the health ID card for intimation of claim and related assistance. Inform the ID number for easy reference.



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4. On admission in the network provider/PPN, produce the ID card issued by the TPA at the hospital helpdesk. Cashless request form available with the network provider/PPN and TPA shall be completed and sent to TPA for authorization. Each request for pre authorization must be through duly completed standard pre-authorization format including the following details:
  - i. The health card which the insurer or the associated TPA has issued to the insured person supported with KYC documents;
  - ii. The Policy Number;
  - iii. Name of the Policy Number/Employer;
  - iv. Name and address of insured person/Employee/member in respect of whom the request is being made;
  - v. Nature of the illness/injury and the treatment/surgery required;
  - vi. Name and address of the attending Medical Practitioner;
  - vii. Hospital where the treatment/surgery is proposed to be taken;
  - viii. Proposed date of admission;
5. If these details are not provided in full or sufficient or are insufficient for the associated TPA to consider the request, the associated TPA will request additional information or documentation in respect of that request.
6. When the associated TPA has obtained sufficient details to access the request, the associated TPA will issue the authorisation letter specifying the specified amount, any specific limitation on the claim, applicable deductibles, and non-payable items if applicable, or We may reject the request for preauthorisation specifying reason for the rejection.
7. The TPA upon getting cashless request form and related medical information from the insured person/network hospital/PPN shall issue pre-authorization letter to the hospital after verification.
8. Once the request for pre-authorization has been granted, the treatment must take place within 15 days of the pre-authorization date at a Network Provider and pre-authorization shall be valid only if all the details of the authorised treatment, including dates, hospitals and locations match with the details of the actual treatment received. For Hospitalisation where Cashless Facility is pre-authorized by the associated TPA, the associated TPA will make the payment of the amounts assessed to be due directly to the Network Provider.
9. In the event that the cost of hospitalisation exceeds the authorised limits as mentioned in the authorisation letter :
  - a. The network provider shall request us for an enhancement of authorisation limit as described under section 5.B including details of the specific circumstances which have led to the need for increase in the previously authorised limit. We will verify the eligibility and evaluate the request for enhancement on the availability of further limits.
  - b. We shall accept or decline such request for enhancement of pre-authorized limit for enhancement. In the event of any change in the diagnosis, plan of Treatment, cost of Treatment during



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Hospitalisation to the insured person, the network provider shall obtain a fresh authorisation letter from us in accordance with the process described under 5.B above.

10. At the time of discharge, the insured person shall verify and sign the discharge papers and pay for nonmedical and inadmissible expenses.
11. At the time of discharge:
  - a. The Network Provider may forward a final request for authorisation for any residual amount to the TPA along with the discharges summary and the detailed bill break up in accordance with the process described at 5.B above.
  - b. Upon receipt of the final authorisation letter from TPA, the insured person may be discharged by the Network Provider.

**Note:** (Applicable to 5 B): Cashless facility for hospitalisation expenses shall be limited exclusively to Medical Expenses incurred for treatment undertaken in a Network Provider/PPN hospital for Illness or Injury/Accident/Critical Illness as the case which may be which are covered under the policy. For all cashless authorisations, the insured person, will in any event be required to settle all non-admissible expenses, expenses above specified Sub Limits (if applicable), Co-Payments and/or opted Deductible (Per Claim/Aggregate/Corporate) (if applicable), directly with the hospital.

12. The TPA reserves the right to deny pre-authorisation in case the insured person is unable to provide the relevant medical details. Denial of a pre-authorisation request is in no way to be construed as denial of treatment or denial of coverage. The insured person may get the treatment as per treating doctor's advice and submit the claim documents to the TPA for possible reimbursement.
13. Claims for pre hospitalisation and post hospitalisation will be settled on a reimbursement basis on production of cash receipts.

#### C. Procedure for reimbursement of claims

In non-network hospitals payment must be made upfront and for reimbursement of claims the insured person may submit the necessary documents to TPA (if claim is processed by TPA)/the bank's office authorised to deal with Health Claims within the prescribed time limit.

For all claims for which Cashless Facilities have not been pre-authorised or for which treatment has not been taken at a Network Provider, We shall be given written notice of the claim along with the following details within the timelines as mentioned for reimbursement claims in B above:

- i. The Policy Number;
- ii. Name of the Policy Number/Employer;
- iii. Name and address of Insured person/Employee/member in respect of whom the request is being made;
- iv. Health Card, photo ID, KYC documents;
- v. Nature of illness or injury and the treatment/Surgery taken;
- vi. Name and address of the attending medical practitioner;
- vii. Hospital where treatment/surgery was taken;



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- viii. Date of Admission and Date of Discharge;
- ix. Any other information that may be relevant to the Illness/Injury/Hospitalisation;
- x. Duly completed claim form

#### D. Documents

1. The claim is to be supported with the following original documents and submitted within the prescribed time limit.
  - i. Duly completed claim form
  - ii. Photo ID and Age Proof
  - iii. Health Card, Policy copy, Photo ID and KYC documents
  - iv. Attending medical practitioner's/surgeon's certificate regarding diagnosis/nature of operation performed along with date of diagnosis, investigation test reports etc supported by the prescription from attending medical practitioner
  - v. Original discharge card/day care summary/transfer summary
  - vi. Original final hospital bill with all original deposit and final payment receipt
  - vii. Original (GST) invoice with payment receipt and implant stickers for all implants used during surgeries i.e lens sticker and invoice in cataract surgery, stent invoice and sticker in Angioplasty surgery
  - viii. All previous consultation papers indicating history and treatment details for current ailment, daily charting by treating physician/therapist wherever necessary(Domiciliary/Hospitalisation).
  - ix. All original diagnostic reports (including imaging and laboratory) along with medical practitioner's prescription and bill/invoice with receipt from diagnostic centre.
  - x. All original medicine/pharmacy bills along with medical practitioner's prescription;
  - xi. MLC /FIR copy- in Accidental case only;
  - xii. Copy of death summary and copy of death certificate (in death claims only);
  - xiii. Pre and post-operative imaging reports-in Accidental cases only;
  - xiv. Copy of indoor case papers with nursing sheet detailing medical history of the Insured Person, treatment details and the Insured Person's progress;

#### Note

In the event of a claim lodged as per Settlement under multiple policies clause and the original documents having been submitted to the other insurer, the company may accept the duly certified documents listed under condition 5.C. & 5.D. And claim settlement advice duly certified by the other insurer subject to satisfaction of the company.



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## 2. Time limit for submission of documents

Type of claim	Time limit for submission of documents to company/TPA
Where Cashless Facility has been authorised	Immediately after discharge.
Reimbursement of hospitalisation and per hospitalisation expenses (limited to 30 days)	Within 30 (Thirty) days of date of discharge from hospital
Reimbursement of post hospitalisation expenses (limited to 90 days)	Within 30 (thirty) days from completion of post hospitalisation treatment.

Note: Waiver of this condition may be considered in extreme case of hardship where it is proved to the satisfaction of the Company that under the circumstances in which the insured was placed it was not possible for him or any other person to give such notice or file claim within the prescribed time-limit.

3. The insured Person shall also give the TPA/Company such additional information and assistance as the TPA/Company may require in dealing with the claim including an authorisation to obtain Medical and other records from the hospital, lab, etc.
4. All the documents submitted to TPA shall be electronically collected by us for settlement and denial of the claims by the appropriate authority.

## E. Scrutiny of Claim Documents

- a. The TPA shall scrutinize the claim form and the accompanying documents. Any deficiency in the documents shall be intimated to the Insured Person/Network Provider as the case may be within 7 working days of submission of documents. If the deficiency in the necessary claim documents is not met or are partially met in 10 working days, The TPA will send a maximum of 3 (three) reminders. We may, at our sole discretion, decide to deduct the amount of claim for which deficiency is intimated to the Insured Person and settle the claim if we observe that such a claim is otherwise valid under the Policy.
- b. In case a reimbursement claim is received when a pre-authorization letter has been issued, before approving such a claim, a check will be made with the Network Provider whether the pre-authorization has been utilized as well as whether the Insured Person has settled all the dues with the Network Provider. Once such check and declaration is received from the Network Provider, the case will be processed.
- c. The Pre-Hospitalization Medical Expenses Cover claim and Post-Hospitalization Medical Expenses Cover claim shall be processed only after the decision of the main Hospitalization claim.



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## F. Claim Assessment

Insurer will pay the fixed or indemnity amount as specified in the applicable Base of Optional Cover in accordance with the terms of the Policy.

## G. Claim Settlement

1. On receipt of the final document(s), the company shall within a period of 24 (Twenty Four) days offer a settlement of the claim to the insured person.
2. In the cases of delay in the payment, the company shall pay interest from the date of receipt of last necessary document to the date of payment of claim at a rate that is 2%(Two percent) above the bank rate prevalent at the beginning of the financial year in which the claim is paid.
3. However, where the circumstances of a claim warrant an investigation in the opinion of the company, it shall initiate and complete such investigation at the earliest, in any case not later the 30 days from the date of receipt of last necessary document. In such cases, Insurer shall settle the claim within 45 days from the date of receipt of last necessary document.
4. In case of delay beyond stipulated 45 days the company shall be liable to pay interest at a rate 2% above the bank rate prevalent at the beginning of the financial year in which the claim is paid, from the date of receipt of last necessary document to the date of payment of claim.
5. The payment of the amount due shall be made by the company, upon acceptance of an offer of settlement as stated above by the insured person, within 7(Seven) days from the date of acceptance of the offer.
6. A claim, which is not covered under the policy cover and conditions, can be rejected.

## H. Repudiation of Claim

- a. If the company, for any reasons, decides to repudiate a claim under the policy, we shall communicate to the insured person in writing explicitly mentioning the grounds for repudiation and within a period of 30 (thirty) days from the receipt of the final document(s) of investigation report (if any), as the case may be. Where a repudiation is communicated by the Company, the Insured Person may, if so desired, within 15 days from the date of receipt of the claims decision represent to the Company for reconsideration of the decision.
- b. In case of repudiation of claims, it would go through a committee set up of the Bank, Third Party Administrator and National Insurance Co. Ltd. unless rejected by the committee in real time the claim should not be rejected.

## I. Claim Payment Terms

- I. We shall have no liability to make payment of a claim under the Policy in respect of an Insured Person once the Sum Insured for that Insured Person is exhausted.
- II. All claims will be payable in India and in Indian rupees.
- III. We are not obligated to make payment for any claim or that part of any claim that could have been avoided or reduced if the Insured Person could have reasonable minimized the costs incurred, or



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that is brought about or contributed to by the Insured Person by failing to follow the directions, Medical Advice of guidance provided by a Medical Practitioner.

- IV. The Sum insured opted under the Policy shall be reduced by the amount payable/ paid under the Policy terms and conditions and any optional covers applicable under the Policy and only the balance shall be available as the Sum Insured for the unexpired Policy Period.
- V. If the Insured Person suffers a relapse within 45 days from the date of discharge from the Hospital for which a claim has been made, then such relapse shall be deemed to be part of the same claim and all the limits for "Any one illness" under this Policy shall be applied as if they were under a single claim.
- VI. For Cashless claims, the payment shall be made to the Network Provider whose discharge would be complete and final.
- VII. For Reimbursement claims, the payment shall be made to the Insured person. In the unfortunate event of the Insured person's death, we will pay the Nominee (as named in the Policy Schedule/ Certificate of Insurance) and in case of no Nominee, to the legal heir who holds a succession certificate of indemnity bond to that effect, whichever is available and whose discharge shall be treated as full and final discharge of Our liability under the Policy.
- J. Claims will be managed through the same Office of the Bank from where it is managed at Present. The Third Party Administrator will be setting up a help desk at that office and supporting the bank in clearing all the claims on real time basis.

## 6. CONDITIONS

### 6.1. Disclosure of Information

The Policy shall be void and all premium paid thereon shall be forfeited to the Company in the event of misrepresentation, mis description or non-disclosure of any material fact by the Proposer. (Explanation: "Material facts" for the purpose of this policy shall mean all relevant information sought by the company in the proposal form and other connected documents to enable it to take informed decision in the context of underwriting the risk)

### 6.2. Condition Precedent to Admission of Liability

The terms and conditions of the Policy must be fulfilled by the Insured Person for the Company to make any payment for claim(s) arising under the Policy.

### 6.3. Communication

- All communication should be made in writing.
- For Policies serviced by TPA, ID card, PPN/Network Provider related issues to be communicated to the TPA at the address mentioned in the Schedule. For claim serviced by the Company, the Policy related issues to be communicated to the Policy issuing office of the Company at the address mentioned in the Schedule.



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- iii. Any change of address, state of health or any other change affecting any of the Insured Person, shall be communicated to the Policy issuing office of the Company at the address mentioned in the Schedule.
- iv. The Company or TPA shall communicate to the Proposer/ Insured Person at the address mentioned in the Schedule.

#### 6.4. Physical Examination

Any Medical Practitioner authorised by the Company shall be allowed to examine the Insured Person in the event of any alleged Illness/Injury requiring Hospitalisation when and as often as the same may reasonably be required on behalf of the Company.

#### 6.5. Fraud

If any claim made by the Insured Person, is in any respect fraudulent, or if any false statement, or declaration is made or used in support thereof, or if any fraudulent means or devices are used by the Insured Person or anyone acting on his/her behalf to obtain any benefit under this Policy, all benefits under this Policy and the premium paid shall be forfeited. Any amount already paid against claims made under this Policy but which are found fraudulent later shall be repaid by all recipient(s)/policyholder(s), who has made that particular claim, who shall be jointly and severally liable for such repayment to the Company. For the purpose of this clause, the expression "fraud" means any of the following acts committed by the Insured Person or by his agent or the Hospital/doctor/any other party acting on behalf of the Insured Person, with intent to deceive the Company or to induce the Company to issue an Insurance Policy:

- a) the suggestion, as a fact of that which is not true and which the Insured Person does not believe to be true;
- b) the active concealment of a fact by the Insured Person having knowledge or belief of the fact;
- c) any other act fitted to deceive; and
- d) any such act or omission as the law specially declares to be fraudulent. The Company shall not repudiate the claim and / or forfeit the policy benefits on the ground of Fraud, if the Insured Person/beneficiary can prove that the misstatement was true to the best of his knowledge and there was no deliberate intention to suppress the fact or that such misstatement of or suppression of material fact are within the knowledge of the Company.

#### 6.6. Territorial Limit

All medical treatment (consultations, investigations, hospitalisation, etc.) for the purpose of this policy will have to be taken in India only.

#### 6.7. Medical expenses incurred under two policy periods

If the claim event falls within two policy periods, the claim shall be paid taking into consideration the available Sum insured under the expiring policy only. Sum insured of the renewed policy will not be considered for the claim event which has commenced in the expiring policy.



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**6.8. Renewal of Policy**

The policy shall ordinarily be renewable except on grounds of fraud, misrepresentation by the insured person.

- The company shall endeavour to give notice for renewal. However, the company is not under obligation to give any notice for renewal.
- Renewal shall not be denied on the ground that the insured person had made a claim or claims in the preceding policy years.
- Request for renewal along with requisite premium shall be received by the company before the end of the policy period.
- No Loading shall apply on renewals based on individual claims experience.

**6.9. Guideline for Addition of members: -**

**Midterm additions are allowed only for employees retired from their service during currency of the policy subject to intimation received within 30 days.**

**6.10. Cancellation:**

- The Company may cancel the policy at any time on grounds of misrepresentation, nondisclosure of material facts, fraud by the insured person by giving 15 days' written notice. There would be no refund of premium on cancellation on grounds of misrepresentation, nondisclosure of material facts or fraud
- The policyholder may cancel this policy by giving 15 days' written notice and in such an event, the Company shall refund premium for the unexpired policy period as detailed below.

Period of risk	Rate of premium to be charged
Up to 1 month	1/4 of the annual rate
Up to 3 months	1/2 of the annual rate
Up to 6 months	3/4 of the annual rate
Exceeding 6 months	Full annual rate

**6.11. Territorial Jurisdiction**

All disputes or differences under or in relation to the Policy shall be determined by the Indian court and according to Indian law.

**6.12. Maintenance of member Records**

The Insured shall throughout the period of insurance keep and maintain a proper record of register containing the names of all the Insured persons and other relevant details as are normally kept in any institution/ Organization. The Insured shall declare to the company any additions in the number of Insured persons as and when arising during the period of insurance and shall pay the additional premium as agreed.

It is hereby agreed and understood that, this insurance being a Group Policy availed by the Insured covering Members, the benefit thereof would not be available to member who cease to be part of the group for any reason whatsoever.



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### 6.13. Low Claim Ratio Discount (Bonus)

Low Claim Ratio Discount at the following scale will be allowed on the total premium at renewal only depending upon the incurred claim ration for the entire group Insured under the Group Mediclaim Insurance Policy for the preceding 3 completed years excluding the year immediately preceding the date of renewal where the Group Mediclaim Insurance Policy has not been in force for 3 completed years, such shorter period of completed years excluding the year immediately preceding the date of renewal will be taken in to account.

Incurred Claim Ratio under the Policy	Discount
Above 70%	Nil
66-70%	2.50%
61-65%	5%
56-60%	10%
51-55%	15%
41-50%	25%
31-40%	35%
21-30%	40%
Not exceeding 20%	50%

### 6.14. Arbitration

If any dispute or difference shall arise as to the quantum to be paid under the policy (liability being otherwise admitted) such difference shall independently of all other questions be referred to the decision of a sole arbitrator to be appointed in writing by the parties or if they cannot agree upon a single arbitrator within 30 days of any party invoking arbitration, the same shall be referred to a panel of three arbitrators, comprising of two arbitrators, one to be appointed by each of the parties to the dispute/difference and the third arbitrator to be appointed by such two arbitrators and arbitration shall be conducted under and in accordance with the provisions of the arbitration and conciliation Act, 1996.

It is clearly agreed and understood that no difference or dispute shall be referable to arbitration as herein before provided, if the company has disputed or not accepted liability under or in respect of this policy.

It is hereby expressly stipulated and declared that it shall be a condition precedent to any right of action or suit upon this policy that award by such arbitrator/arbitrators of the amount of the loss or damage shall be first obtained.

### 6.15. Disclaimer

If the Company shall disclaim liability to the Insured Person for any claim hereunder and if the Insured Person shall not within twelve (12) calendar months from the date of receipt of the notice of such disclaimer notify the Company in writing that he does not accept such disclaimer and intends to recover his claim from the Company, then the claim shall for all purposes be deemed to have been abandoned and shall not thereafter be recoverable hereunder.



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Registered & Head Office : Premises No. 18-0374, Plot No. CBD - 81, New Town, Kolkata - 700 156.  
P No : 033-2202 2100 email : customer.support@nic.co.in

For any information please contact the Policy Issuing Office or visit our website at [www.nationalinsuranceindia.com](http://www.nationalinsuranceindia.com)

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#### 6.16. IRDA Regulations

This policy is subject to Provisions of Insurance Act, 1938, IRDAI (health Insurance) Regulations 2016 and IRDA (protection of policyholder's interest) Regulations 2017 as amended from time to time.

#### 6.17. Grievance Redressal

In case of any grievance the insured person may contact the company through

Website: <https://nationalinsurance.nic.co.in/en/grievance>

Toll free: 1800 345 0330

Post: National Insurance Co. Ltd.,

Premises No – 18-0374, Plot no CBD-81, Rajarhat, New Town, Kolkata–700156,

CRM Dept., E-mail: [customer.relations@nic.co.in](mailto:customer.relations@nic.co.in) Ph : (033) 2283 1742

Insured person may also approach the grievance cell at any of the company's branches with the details of grievance.

If Insured person is not satisfied with the redressal of grievance through one of the above methods, insured person may contact the grievance officer (Office in-Charge) at that location.

For updated details of grievance officer, kindly refer the link: <https://nationalinsurance.nic.co.in/>

If Insured person is not satisfied with the redressal of grievance through above methods, the insured person may also approach the office of Insurance Ombudsman of the respective area/region for redressal of grievance as per Insurance Ombudsman Rules 2017 (Annexure II).

Grievance may also be lodged at IRDAI Grievance redressal Mechanism-  
<https://bimabharosa.irdai.gov.in/>

#### 6.18. Revision of Terms of the Policy Including the Premium Rate

The Company, with prior approval of IRDAI, may revise or modify the terms of the Policy including the premium rates. The insured person shall be notified three months before the changes are effected.

#### 6.19. Migration

The insured person will have the option to migrate the policy to other health insurance products/plans offered by the company by applying for migration of the policy at least 30 days before the policy renewal date as per IRDAI guidelines on Migration. If such person is presently covered and has been continuously covered without any lapses under IBA health insurance, the insured person will get the accrued continuity benefits in waiting periods as per IRDAI guidelines on migration.



नेशनल इन्शुरेन्स कम्पनी लिमिटेड  
National Insurance Company Limited  
CIN : U10200WB1906G01001713  
IRDA Registration No. 58

मुंबई बृहत कॉर्पोरेट व्यावसायिक कार्यालय : नेशनल इन्शुरेन्स बिल्डिंग, 2री मंजिल, 14, जमशेदजी टाटा रोड, चर्चगेट, मुंबई - 400 020.  
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## 6.20. Withdrawal of Policy

In the likelihood of this product being withdrawn in future, the company will intimate the insured person about the same 90 days prior to expiry of the policy.

Insured person will have the option to migrate to similar health insurance product available with the company at the time of renewal with all the accrued continuity benefits such as waiver of Waiting Period as per IRDAI guidelines, provided the policy has been maintained without a break.

1) Policy Issuing Office: Mumbai"

2) " Consolidated Stamp Duty deposited as per the order of Government of India



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### Annexure I

List I – List of which coverage is not available in the policy	
Sl	Item
1	BABY FOOD
2	BABY UTILITIES CHARGES
3	BEAUTY SERVICES
4	BELTS/ BRACES
5	BUDS
6	COLD PACK/HOT PACK
7	CARRY BAGS
8	EMAIL / INTERNET CHARGES
9	FOOD CHARGES (OTHER THAN PATIENT'S DIET PROVIDED BY HOSPITAL)
10	LEGGINGS
11	LAUNDRY CHARGES
12	MINERAL WATER
13	SANITARY PAD
14	TELEPHONE CHARGES
15	GUEST SERVICES
16	CREPE BANDAGE
17	DIAPER OF ANY TYPE
18	EYELET COLLAR
19	SUNGS
20	BLOOD GROUPING AND CROSS MATCHING OF DONORS SAMPLES
21	SERVICE CHARGES WHERE NURSING CHARGE ALSO CHARGED
22	Television Charges
23	SURCHARGES
24	ATTENDANT CHARGES
25	EXTRA DIET OF PATIENT (OTHER THAN THAT WHICH FORMS PART OF BED CHARGE)
26	BIRTH CERTIFICATE
27	CERTIFICATE CHARGES
28	COURIER CHARGES
29	CONVEYANCE CHARGES
30	MEDICAL CERTIFICATE
31	MEDICAL RECORDS
32	PHOTOCOPIES CHARGES
33	MORTUARY CHARGES
34	WALKING AIDS CHARGES
35	OXYGEN CYLINDER (FOR USAGE OUTSIDE THE HOSPITAL)
36	SPACER
37	SPIROMETRE
38	NEBULIZER KIT
39	STEAM INHALER
40	ARMSLING
41	THERMOMETER
42	CERVICAL COLLAR
43	SPLINT
44	DIABETIC FOOT WEAR
45	KNEE BRACES (LONG/ SHORT/ HINGED)
46	KNEE IMMOBILIZER/SHOULDER IMMOBILIZER
47	LUMBO SACRAL BELT
48	NIMBUS BED OR WATER OR AIR BED CHARGES
49	AMBULANCE COLLAR
50	AMBULANCE EQUIPMENT
51	ABDOMINAL BINDER
52	PRIVATE NURSES CHARGES- SPECIAL NURSING CHARGES
53	SUGAR FREE Tablets
54	CREAMS POWDERS LOTIONS (Toiletries are not payable, only prescribed medical pharmaceuticals payable)
55	ECG ELECTRODES
56	GLOVES
57	NEBULISATION KIT
58	ANY KIT WITH NO DETAILS MENTIONED [DELIVERY KIT, ORTHOKIT, RECOVERY KIT, ETC]
59	KIDNEY TRAY
60	MASK
61	OUNCE GLASS
62	OXYGEN MASK
63	PELVIC TRACTION BELT
64	PAN CAN
65	TROLLY COVER
66	UROMETER, URINE JUG
67	AMBULANCE
68	VASOFIX SAFETY
List II – Items that are to be subsumed into Room Charges	
Sl	Item
1	BABY CHARGES (UNLESS SPECIFIED/INDICATED)
2	HAND WASH
3	SHOE COVER
4	CAPS
5	CRADLE CHARGES

6	COMB
7	EAU-DE-COLOGNE / ROOM FRESHNERS
8	FOOT COVER
9	GOWN
10	SLIPPERS
11	TISSUE PAPER
12	TOOTH PASTE
13	TOOTH BRUSH
14	BED PAN
15	FACE MASK
16	FLEXI MASK
17	HAND HOLDER
18	SPUTUM CUP
19	DISINFECTANT LOTIONS
20	LUXURY TAX
21	HVAC
22	HOUSE KEEPING CHARGES
23	AIR CONDITIONER CHARGES
24	IM IV INJECTION CHARGES
25	CLEAN SHEET
26	BLANKET/WARMER BLANKET
27	ADMISSION KIT
28	DIABETIC CHART CHARGES
29	DOCUMENTATION CHARGES / ADMINISTRATIVE EXPENSES
30	DISCHARGE PROCEDURE CHARGES
31	DAILY CHART CHARGES
32	ENTRANCE PASS / VISITORS PASS CHARGES
33	EXPENSES RELATED TO PRESCRIPTION ON DISCHARGE
34	FILE OPENING CHARGES
35	INCIDENTAL EXPENSES / MISC. CHARGES (NOT EXPLAINED)
36	PATIENT IDENTIFICATION BAND / NAME TAG
37	PULSEOXYMETER CHARGES
List III – Items that are to be subsumed into Procedure Charges	
Sl	Item
1	HAIR REMOVAL CREAM
2	DISPOSABLES RAZORS CHARGES (for site preparations)
3	EYE PAD
4	EYE SHEILD
5	CAMERA COVER
6	DVD, CD CHARGES
7	GAUSE SOFT
8	GAUZE
9	WARD AND THEATRE BOOKING CHARGES
10	ARTHROSCOPY AND ENDOSCOPY INSTRUMENTS
11	MICROSCOPE COVER
12	SURGICAL BLADES, HARMONICSCALPEL, SHAVER
13	SURGICAL DRILL
14	EYE KIT
15	EYE DRAPE
16	X-RAY FILM
17	BOYLES APPARATUS CHARGES
18	COTTON
19	COTTON BANDAGE
20	SURGICAL TAPE
21	APRON
22	TORNIQUET
23	ORTHOBUNDLE, GYNAEC BUNDLE
List IV – Items that are to be subsumed into costs of treatment	
Sl	Item
1	ADMISSION/REGISTRATION CHARGES
2	HOSPITALISATION FOR EVALUATION/ DIAGNOSTIC PURPOSE
3	URINE CONTAINER
4	BLOOD RESERVATION CHARGES AND ANTE NATAL BOOKING CHARGES
5	BIPAP MACHINE
6	CPAP/ CAPD EQUIPMENTS
7	INFUSION PUMP- COST
8	HYDROGEN PEROXIDE(SPIRIT), DISINFECTANTS ETC
9	NUTRITION PLANNING CHARGES - DIETICIAN CHARGES- DIET CHARGES
10	HIV KIT
11	ANTISEPTIC MOUTHWASH
12	LOZENGES
13	MOUTH PAINT
14	VACCINATION CHARGES
15	ALCOHOL SWABES
16	SCRUB SOLUTION/STERILLIUM
17	Glucometer & Strips
18	URINE BAG



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## Annexure II

### The contact details of the Insurance Ombudsman offices are as below-

Areas of Jurisdiction	Office of the Insurance Ombudsman
Gujarat , UT of Dadra and Nagar Haveli, Daman and Diu	Office of the Insurance Ombudsman, 2nd floor, Ambica House, Near C.U. Shah College, 5, Navyug Colony, Ashram Road, Ahmedabad – 380 014. Tel.: 079 - 27546150 / 27546139 Fax: 079 - 27546142 Email: <a href="mailto:bimalokpal.ahmedabad@ecoi.co.in">bimalokpal.ahmedabad@ecoi.co.in</a>
Karnataka	Office of the Insurance Ombudsman, JeevanSoudhaBuilding,PID No. 57-27- N-19 Ground Floor, 19/19, 24th Main Road, JP Nagar, 1st Phase, Bengaluru – 560 078. Tel.: 080 - 26652048 / 26652049 Email: <a href="mailto:bimalokpal.bengaluru@ecoi.co.in">bimalokpal.bengaluru@ecoi.co.in</a>
Madhya Pradesh and Chhattisgarh	Office of the Insurance Ombudsman, JanakVihar Complex, 2nd Floor, 6, Malviya Nagar, Opp. Airtel Office, Near New Market, Bhopal – 462 003. Tel.: 0755 - 2769201 / 2769202 Fax: 0755 - 2769203 Email: <a href="mailto:bimalokpal.bhopal@ecoi.co.in">bimalokpal.bhopal@ecoi.co.in</a>
Odisha	Office of the Insurance Ombudsman, 62, Forest park, Bhubaneswar – 751 009. Tel.: 0674 - 2596461 / 2596455 Fax: 0674 - 2596429 Email: <a href="mailto:bimalokpal.bhubaneswar@ecoi.co.in">bimalokpal.bhubaneswar@ecoi.co.in</a>
Punjab , Haryana, Himachal Pradesh, Jammu and Kashmir, UT of Chandigarh	Office of the Insurance Ombudsman, S.C.O. No. 101, 102 & 103, 2nd Floor, Batra Building, Sector 17 – D, Chandigarh – 160 017. Tel.: 0172 - 2706196 / 2706468 Fax: 0172 - 2708274 Email: <a href="mailto:bimalokpal.chandigarh@ecoi.co.in">bimalokpal.chandigarh@ecoi.co.in</a>
Tamil Nadu, UT–Pondicherry Town and Karaikal (which are part of UT of Pondicherry)	Office of the Insurance Ombudsman, Fatima Akhtar Court, 4th Floor, 453, Anna Salai, Teynampet, CHENNAI – 600 018. Tel.: 044 - 24333668 / 24335284 Fax: 044 - 24333664 Email: <a href="mailto:bimalokpal.chennai@ecoi.co.in">bimalokpal.chennai@ecoi.co.in</a>
Delhi	Office of the Insurance Ombudsman, 2/2 A, Universal Insurance Building, Asaf Ali Road, New Delhi – 110 002. Tel.: 011 - 23239633 / 23237532 Fax: 011 - 23230858 Email: <a href="mailto:bimalokpal.delhi@ecoi.co.in">bimalokpal.delhi@ecoi.co.in</a>
Assam , Meghalaya, Manipur, Mizoram, Arunachal Pradesh, Nagaland and Tripura	Office of the Insurance Ombudsman, JeevanNivesh, 5th Floor, Nr. Panbazar over bridge, S.S. Road, Guwahati – 781001(ASSAM). Tel.: 0361 - 2132204 / 2132205 Fax: 0361 - 2732937 Email: <a href="mailto:bimalokpal.guwahati@ecoi.co.in">bimalokpal.guwahati@ecoi.co.in</a>
Andhra Pradesh, Telangana and UT of Yanam – a part of the UT of Pondicherry	Office of the Insurance Ombudsman, 6-2-46, 1st floor, "Moin Court", Lane Opp. Saleem Function Palace, A. C. Guards, Lakdi-Ka-Pool, Hyderabad - 500 004. Tel.: 040 - 65504123 / 23312122 Fax: 040 - 23376599 Email: <a href="mailto:bimalokpal.hyderabad@ecoi.co.in">bimalokpal.hyderabad@ecoi.co.in</a>
Rajasthan	Office of the Insurance Ombudsman, JeevanNidhi – II Bldg., Gr. Floor, Bhawani Singh Marg, Jaipur - 302 005. Tel.: 0141 - 2740363 Email: <a href="mailto:Bimalokpal.jaipur@ecoi.co.in">Bimalokpal.jaipur@ecoi.co.in</a>
Kerala . UT of (a) Lakshadweep, (b) Mahe – a part of UT of Pondicherry	Office of the Insurance Ombudsman, 2nd Floor, Pulinat Bldg., Opp. Cochin Shipyard, M. G. Road, Ernakulam - 682 015. Tel.: 0484 - 2358759 / 2359338 Fax: 0484 - 2359336 Email: <a href="mailto:bimalokpal.ernakulam@ecoi.co.in">bimalokpal.ernakulam@ecoi.co.in</a>
West Bengal, UT of Andaman and Nicobar Islands, Sikkim	Office of the Insurance Ombudsman, Hindustan Bldg. Annexe, 4th Floor, 4, C.R. Avenue, KOLKATA - 700 072. Tel.: 033 - 22124339 / 22124340 Fax : 033 - 22124341 Email: <a href="mailto:bimalokpal.kolkata@ecoi.co.in">bimalokpal.kolkata@ecoi.co.in</a>
Districts of Uttar Pradesh : Laitpur, Jhansi, Mahoba, Hamirpur, Banda, Chitrakoot, Allahabad, Mirzapur, Sonbhadra, Fatehpur, Pratapgarh, Jaunpur, Varanasi, Gazipur, Jalaun, Kanpur, Lucknow, Unnao, Sitapur, Lakhimpur, Bahraich, Barabanki, Raebareli, Sravasti, Gonda, Faizabad, Amethi, Kaushambi, Balrampur, Basti, Ambedkarnagar, Sultanpur, Maharajgang, Santkabirnagar, Azamgarh, Kushinagar, Gorkhpur, Deoria, Mau, Ghazipur, Chandauli, Ballia, Sidharathnagar.	Office of the Insurance Ombudsman, 6th Floor, JeevanBhawan, Phase-II, Nawal Kishore Road, Hazratganj, Lucknow - 226 001. Tel.: 0522 - 2231330 / 2231331 Fax: 0522 - 2231310 Email: <a href="mailto:bimalokpal.lucknow@ecoi.co.in">bimalokpal.lucknow@ecoi.co.in</a>
Goa, Mumbai Metropolitan Region excluding Navi Mumbai & Thane	Office of the Insurance Ombudsman, 3rd Floor, JeevanSevaAnnexe, S. V. Road, Santacruz (W), Mumbai - 400 054. Tel.: 022 - 26106552 / 26106960 Fax: 022 - 26106052 Email: <a href="mailto:bimalokpal.mumbai@ecoi.co.in">bimalokpal.mumbai@ecoi.co.in</a>
State of Uttaranchal and the following Districts of Uttar Pradesh: Agra, Aligarh, Bagpat, Bareilly, Bijnor, Budaun, Bulandshahr, Etah, Kanoj, Mainpuri, Mathura, Meerut, Moradabad, Muzaffarnagar, Oraiyya, Pilibhit, Etawah, Farrukhabad, Firozbad, Gautambodhanagar, Ghaziabad, Hardoi, Shahjahanpur, Hapur, Shamli, Rampur, Kashganj, Sambhal, Amroha, Hathras, Kanshiramnagar, Saharanpur	Office of the Insurance Ombudsman, BhagwanSahai Palace 4th Floor, Main Road, Naya Bans, Sector 15, Distt: GautamBuddh Nagar, U.P.-201301. Tel.: 0120-2514250 / 2514251 / 2514253 Email: <a href="mailto:bimalokpal.noida@ecoi.co.in">bimalokpal.noida@ecoi.co.in</a>
Bihar, Jharkhand.	Office of the Insurance Ombudsman, 1st Floor, Kalpana Arcade Building., Bazar Samiti Road, Bahadurpur, Patna 800 006. Email: <a href="mailto:bimalokpal.patna@ecoi.co.in">bimalokpal.patna@ecoi.co.in</a>
Maharashtra, Area of Navi Mumbai and Thane excluding Mumbai Metropolitan Region	Office of the Insurance Ombudsman, JeevanDarshan Bldg., 3rd Floor, C.T.S. No.s. 195 to 198, N.C. Kelkar Road, Narayan Peth, Pune – 411 030. Tel.: 020 - 32341320 Email: <a href="mailto:bimalokpal.pune@ecoi.co.in">bimalokpal.pune@ecoi.co.in</a>



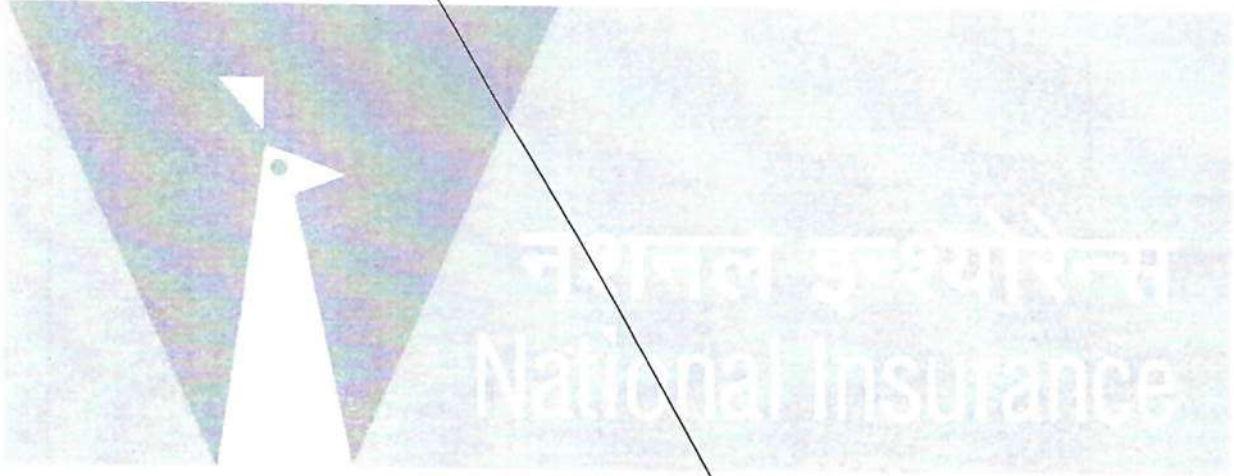
नेशनल इन्श्योरेंस कम्पनी लिमिटेड  
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